**System Requirements**

**<P05>:<HR MANAGEMENT SYSTEM>**

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# Introduction

The Human resource management system Covers many HR aspects from application to management to promotions. The software keeps track of an organization’s employees and provides analytics of their performance using relevant KPIs.The objective of this software is to supplement the work of HR managers by providing detailed statistics for each employee (entered by their department head).The software will also be able to scan resumes of potential candidates to help locate individuals for open job positions in the company.

# System Actors

| **Actor Name** | **Description** |
| --- | --- |
| HR manager | Will have access to information and statistics of all employees. |
| System Administrator | The manager of the website |
| Dept head | Will have access to the information of employees in their own department and will be able to enter information regarding each employee |

# Functional Requirements

| **Requirements** | |
| --- | --- |
| **Sr#** | **Requirement** |
|  | **HR Manager** |
| **1** | I want to be able to view monthly/quarterly employee performance statistics (completion of task on time, task quality, behaviour rating ) |
| **2** | I would like to send my emails straight through the system |
| **3** | I want to add new employees to the database |
| **4** | I want the system to be able to filter out potential candidates for a job and rank their resumes for me. |
| **5** | I want the system to use the CV scanner to parse an employee’s resume. |
| **6** | I want to be able to transfer/promote/terminate employee roles from the system |
|  |  |
|  | **Department Head** |
| **1** | I want to give a rating to employees on the quality of their completed tasks. |
| **2** | I want to be able to search the content of database for the employees who are under my coverage |
| **3** | I want to be able to view monthly/quarterly employee performance statistics (completion of task on time, task quality, behaviour rating ) |
| **4** | I would like to send my emails straight through the system |
|  | **System Administrator** |
| **1** | I want to have administrator level access to the system and its database. |
|  | **All Actors** |
| **1** | I want to login & from the system with my username and password. |
| **2** | I want to see the appropriate user interfaces after logging in (according to my role) |

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# 3.Non-functional Requirements / Quality Attributes

| **Sr#** | **Requirements** |
| --- | --- |
| 1 | The system shall not fail more than 3 times every 24 hours. In case of a failure, the system should restore to normal operations within 5 minutes of a failure. |
| 2 | Any interaction between the user and the system must have a maximum response time of 4 seconds. In cases where more time is required by the system, the system must display the progress |
| 3 | Personal data of employees shall only be available to the HR manager and System Manager. |
| 4 | Sensitive information of employees such as passwords and personal information shall be encrypted and must not be available to anyone except the system administrator. |
| 5 | The number of the simultaneous users of the system can accommodate shall be 50 |
| 6 | There shall be no restriction on the number of the users to be added to the database. |
| 7 | The system shall be reliable i.e information entered should be stored successfully. |
| 8 | System shall distinguish authorization levels based on the actor |
| 9 | The system shall be available 24/7. |
| 10 | The software shall be used on PCs and be functional via the internet using any web browser. |
| 11 | The website shall display errors/notifications in cases of failures |
| 12 | At least 20% of the processor and storage capacity shall be unused at peak load periods |

# Who Did What?

| **Name of the Team Member** | **Tasks done** |
| --- | --- |
| Yousuf | Introduction and Non-functional requirements |
| Ali Adnan Arif | functional requirements |
| Talha Nasir | System actors and functional requirements |
| Aamina | Non-functional requirements |
| Javeria | Non-functional requirements |

# Review checklist

Before submission of this deliverable, the team must perform an internal review. Each team member will review one or more sections of the deliverable.

| **Section** **Title** | **Reviewer Name(s)** |
| --- | --- |
| Introduction | Javeria, Talha |
| Actors | Yousuf, Aamina |
| Functional Requirements | Adnan, Javeria |
| Non-functional requirements | Talha, Yousuf |